

Employability / Work skills and Careers OVERVIEW

2021 – 2022

	Week 1	Week 2	Week 3	Week 4	Week 5	Week 6	Week 7
Autumn 1	Careers Planner Inset 2 days		Assessment		NHS Careers / Warrington Careers Fair	Level 6 Adviser Interviews Data collection	
Autumn 2	College Applications / Open Days / Start Careers Activities Inset 1 days					Level 6 Adviser Interviews / KUDOS system	
Spring 1	Careers Booklet – Careers Advice – Visits				Reports	Job Preparation Tips Data Collection	
Spring 2	Equal opportunities and discrimination / Work experience Inset 1 day				Assessment	Wage slips and Deductions Data Collection	
Summer 1	Mock Job Interviews and Interview Preparation			Job applications and searches Assessment			
Summer 2	Employer Visits / Careers Planner Inset 1 day			Assessment Careers Progress tracking booklets and interviews			

KEY	Topic	Staff Training	Teacher	Data	School Reports	Examinations
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